

Commissioners
John Creighton
Chair and President
Bill Bryant
Patricia Davis
Lloyd Hara
Gael Tarleton



Tay Yoshitani
Chief Executive Officer

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An audio of the meeting proceedings and meeting materials are available on the Port of Seattle web site -

<http://www.portseattle.org/about/organization/commission/commission.shtml>

(The approximate point in the audio recording for the specific item is identified by minutes and seconds; example: 01:30.)

**APPROVED MINUTES
COMMISSION WORK SESSION AUGUST 5, 2008**

The Port of Seattle Commission met in a work session at 4:00 p.m., Tuesday, August 5, 2008 in the Commission Chambers at Pier 69, 2711 Alaskan Way, Seattle, WA. Commissioners Bryant, Creighton, Davis, Hara and Tarleton were present.

1. CALL TO ORDER

The regular meeting was called to order at 4:05 p.m. by John Creighton, Chair and President.

EXECUTIVE SESSION pursuant to RCW 42.30.110

None.

PLEDGE OF ALLEGIANCE

2. (00:01:04) Motion for approval of minutes of the Regular Meeting of July 22, 2008 – Davis

Commissioner Davis suggested an administrative edit to the minutes, regarding Item 7a, where the maker of the motion for approval was not named. Commissioner Tarleton's name, as maker of that motion, was added to the final copy of the minutes.

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Hara, Tarleton (5)

**3. (00:01:46) Briefing on Alaskan Way Viaduct/Seawall Replacement Project:
Central Waterfront Collaborative Process**

Presentation Documents: Commission Agenda [Memorandum](#) dated July 15, 2008 from Kurt Beckett, Director, External Affairs and Geri Poor, Regional Transportation Manager and computer slide [presentation](#) titled, "Alaskan Way Viaduct / Seawall: Central Waterfront Collaborative Process."

Presenters: Ms. Poor; Ron Paananen, Washington State Department of Transportation Deputy Administrator; Bob Powers, Seattle Department of Transportation Deputy Director; and Ron Posthuma, King County Department of Transportation Assistant Director

Topics reviewed included:

- Review of Port policy input and staff work plan
- Tri-agency (State, County, City) presentation
 - South End Design
 - Collaborative Process
 - Overview of Scenarios
 - Demand Management and Low Capital (4-lane surface boulevard)
 - Surface Boulevard & Transit (4-lane surface boulevard)
 - Alaskan and Western Couplet
 - 4-Lane Elevated
 - 4-Lane Integrated Elevated
 - 4-Lane Bored Tunnel
 - 4-Lane Cut and Cover Tunnel

During Commission comments of proposed scenarios, Commissioners emphasized and reiterated the need to ensure that viaduct options take into account not only projected population growth, but also future capacity needs if the marine port were to annually move 4 million TEUs.

Item 6 was advanced on the agenda as follows:

6. (01:14:14) FOR ACTION Resolution No. [3603](#), Second Reading and Final Passage.

- 1. Authorizing the Chief Executive Officer to enter into an Agreement with Washington State Department of Transportation (WSDOT) for construction of SR-519 Phase 2; and**
- 2. Approving a total direct Port contribution of \$5,500,000 plus Port staff and consulting resources for the construction of SR-519 Phase 2.**

**PORT COMMISSION MINUTES OF THE WORK SESSION
TUESDAY, AUGUST 5, 2008**

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Request Document: Commission Agenda [Memorandum](#) dated June 20, 2008 from Wayne Grotheer, Director, Seaport Finance and Asset Management and Christine Wolf, Regional Transportation Program Planner, Seaport

Presenter: Ms. Wolf

Public comment regarding Item 6 was received from the following:

- Rich Berkowitz, Director, Pacific Coast Operations, Transportation Institute

Motion for approval of Item 6 - Bryant

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Hara, Tarleton (5)

The agenda was returned to Item 4 as follows:

4. (01:25:25) Briefing on Proposed Revised Delegation of Authority to the Chief Executive Officer from the Commission

Presentation Documents: Commission Agenda [Memorandum](#) dated July 17, 2008 from Tom Barnard, Policy Analyst and computer slide [presentation](#) titled, "Briefing on Proposed Resolution 3605."

Presenter: Mr. Barnard

Topics discussed included:

- Goals of New Resolution
- History
- Revisions
 - Preamble
 - Types of Projects
 - Project Oversight
- Contract Approval
 - General Contractor / Construction Manager (GCCM)
 - Design – Build
 - Best Bid
 - Design – Bid – Build
- Revisions – Approval Process
- Bid Irregularities
- Revisions
 - Change Orders
 - Contracting for Services
 - Quarterly Reports

- Additions
 - Critical Work
 - Budget Transfers

During discussion of the item, Commissioner Davis suggested clarifying within the new resolution, the definition of emergency vs. critical work.

Commissioner Davis also raised the possibility of having another Sub-committee meeting to address the current proposed changes to the resolution, in order to address any questions that may be substantive to the proposed changes.

Commissioner Creighton then asked Commissioner Hara to provide his comments within a day or so to Commissioners Davis and Tarleton regarding his suggestions for any further revisions to the proposed resolution, and Commissioner Hara agreed to do so.

Commission Creighton asked that Mr. Barnard work with Dakota Chamberlain in defining more clearly what is expected regarding necessary anticipated actions.

Following Commission discussion, CEO Yoshitani commented on a new program that was currently being created which would show who, within Port staff, will have what level of delegation.

Items 7 and 8 were advanced on the agenda as follows:

7. (02:13:10) FOR ACTION Resolution No. 3604, Second Reading and Final Passage. Revising Airfare Travel Policy for Port Commissioners and Employees

Request Document: Commission Agenda [Memorandum](#) dated July 18, 2008 from Tom Barnard, Policy Analyst

Presenter: Mr. Barnard

Motion for approval of Second Reading and Final Passage of Resolution No. 3604 – Tarleton

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Hara, Tarleton (5)

8. (02:13:56) FOR ACTION Request for approval of Change Order exceeding \$200,000 for Consolidated Rental Car Facility – Final Construction Phase.

Request Document: Commission Agenda [Memorandum](#) dated July 25, 2008 from Dwayne Lee, Interim Managing Director, Capital Development Division

Presenter: Mr. Lee

Motion for approval of Item 8 – Tarleton

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Hara, Tarleton (5)

The agenda was returned to Item 5 as follows:

5. (02:20:15) 2009 Budget – Key Assumptions and Guidelines Discussion

Presentation Documents: Commission Agenda [Memorandum](#) dated July 28, 2008 from Dan Thomas, Chief Financial Officer and computer slide [presentation](#) titled, “Port of Seattle 2009 Budget Planning.”

Presenters: Mr. Thomas; Borgan Anderson, Manager, Aviation Finance and Budget; and Boni Buringrud, Manager, Seaport Finance and Budget

Topics reviewed included:

- Background
- Airline Industry Outlook
- Sea-Tac Outlook
- Aviation 2009 Budget Preview
 - Key Revenue Assumptions
 - Expense Trends and Risks
- Seaport 2009 Budget Preview
 - Key Revenue Assumptions
 - Expense Trends and Risks
- Real Estate 2009 Budget Preview
 - Operating expenses relative to 2008 budget
 - Expense Trends and Risks
- Payroll Assumptions – 2009 Projected Salary and Benefits
- Preliminary Operating Budget Targets
- Other Issues
 - Potential impacts of next State Performance Audit
 - Implications of reducing tax levy funding on maritime infrastructure
- 2009 Budget Calendar

Following the presentation and Commission discussion, Commissioner Bryant commented on a letter he had recently sent to Dan Thomas, CFO, reflecting on conversations he had had with individual Commissioners about the upcoming budget. He stated that it did not reflect an official Commission position, but did include some suggested scenarios for staff to look at regarding the 2009 budget and use of the tax levy.

9. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:09 p.m.

(A digital recording of the meeting is available on the Port's website.)

Bill Bryant
Secretary